

## Job specification

### Job title: Community Project Worker

Requirements:	Essential	Desirable	Method of verification
<b>Qualification:</b> <ol style="list-style-type: none"> <li>1. Relevant degree: in education, teaching, psychology, sociology, social work</li> <li>2. Interpreting and translation</li> <li>3. Valid safeguarding certificate</li> </ol>	BA, Hons  Level 1	MEd, MSc  DPSI Level 2	CV, copies of diplomas  As above As above
<b>Experience:</b> <ol style="list-style-type: none"> <li>1. Experience in working in educational or social services setting</li> <li>2. Solid knowledge of the UK educational system and school admission procedures</li> <li>3. Knowledge of Human Rights Act 1988, Children Act 1989, Education Act 1996 and Ofsted framework</li> </ol>	2 years' experience  necessary	5 years and more  Would be an advantage	CV, during interview  As above
<b>Skills:</b> <ol style="list-style-type: none"> <li>1. Fluent in both English and Polish</li> <li>2. IT competent</li> <li>3. UK Full driving licence</li> </ol>	Must be bilingual	Knowledge of additional Eastern European language would be an advantage	CV, during interview  CV Copy of doc.
<b>Personal skills:</b> <ol style="list-style-type: none"> <li>1. Integrity and professionalism</li> <li>2. Ability to operate within a wide range of environment, personalities and backgrounds</li> <li>3. Excellent communication skills and high emotional intelligence abilities</li> <li>4. Able to work under pressure and to the deadlines</li> <li>5. Seeking solutions</li> </ol>			